

# NHIT EASTERN PROJECTS PRIVATE LIMITED

Registered Office: G 5 & 6, Sector-10, Dwarka, New Delhi

CIN: U42101DL2023PTC412707

Email: [tender@nhit.co.in](mailto:tender@nhit.co.in)

Request for Proposal ("RFP") issued by NHIT Eastern Projects Private Limited (NEPPL) for Engagement of Agency/Firm for "Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa - Katni - Jabalpur - Lakhnadon section of NH-30 in the state of Madhya Pradesh."

BID SUMMARY		
1.	Last date and time for receipt of Bidding Documents	22 November 2024 up to 17:00 Hour.
2.	Date and Time of Opening of Bids	22 November 2024 at 18:00 Hour.
3.	Place of opening of Bids	Unit No.: 324, 3rd Floor, D21 - Corporate Park, Sector-21, Dwarka:110077, New Delhi.

- **Note:** - Bids will be opened in the presence of bidders who choose to attend as above

**Tender Reference No.** - NEPPL/FY 2024-25/RFP/RKJL/Bolero Camper

**Date of Issue:** 14.11.2024

**NHIT EASTERN PROJECTS PRIVATE LIMITED**

Unit No. 324, D21 Corporate Park, Sector 21,

Dwarka, New Delhi - 110077

Email: [tender@nhit.co.in](mailto:tender@nhit.co.in)

TABLE OF CONTENTS		
SUBJECT		PAGE NO.
1.	Disclaimer	3
2.	Section 1 – Notice inviting Tender	4
3.	Section 2 – Instructions to Bidders	6
4.	Section 3 – Scope of Services	13
5.	Section 4 – Form of Financial Proposal	14
6.	Section 5 – Undertakings	15
7.	Annexure I – EHS Terms & Conditions	16

## DISCLAIMER

The information contained in this Request for Proposal ("RFP") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of "NEPPL" by persons authorized to do so, is provided to the interested parties on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor an invitation by NEPPL to interested parties who submit their quote (henceforth "Bidders") in response to this RFP. The purpose of this RFP is to provide Bidders with information that may be useful to them in preparing and submitting their proposals **("Proposal") for Engagement of Agency/Firm for "Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa-Katni -Jabalpur-Lakhnadon section of NH-30 in the state of Madhya Pradesh."**

NEPPL makes no representation or warranty and shall have no liability to any person or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained herein or deemed to form part of this RFP or arising in any way from this process.

A Bidder must warrant that all the information provided by it to NEPPL at the time of application & subsequently, is true to the best of its knowledge and belief, and specially warrants that it has duly complied with the provisions of laws applicable to it. Bidder indemnifies NEPPL from any liabilities arising out of error or default or negligence or contravention in regard to any of the applicable laws, including, but not limited to, submission of statutory forms & other such documents.

The issue of this RFP does not imply that NEPPL is bound to select any Bidder(s) for any project/ work/ services / transaction. NEPPL may accept or reject any proposal in its discretion and may ask for any additional information or vary its requirements, add to or amend the terms, procedure and protocol set out in RFP for bona fide reasons, which will be notified to all the Bidders invited to tender. Further NEPPL hereby reserves the right to annul the process at any time prior to issuance of Letter of Award without incurring any liability towards the Bidders.

The Bidders shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by NEPPL or any other costs incurred regarding or relating to its Bid. All such costs and expenses will remain with the Bidder and NEPPL shall not be liable in any manner for the same or for any other costs or expenses incurred by a Bidders in preparation or submission of the Bid, regardless of the conduct or outcome of this RFP and the related processes.

## SECTION 1. NOTICE INVITING TENDER

- 1.1** NEPPL invites Request for Proposal (“RFP”) for **Engagement of Agency/Firm for “Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa-Katni – Jabalpur-Lakhnadon section of NH-30 in the state of Madhya Pradesh.**
- 1.2** Agency/firm will be selected under Cost Based Selection Method as described in this RFP and in accordance with the practices of NHIT.
- 1.3** Agency / Firm / Service Provider shall initially be appointed for a period of 2 (Two) years. Based on the performance of the Service Provider, NEPPL may extend the term of the Service Provider’s appointment for a further period of 1 (One) more year at its sole discretion:
- 1.4** The RFP includes the following documents:

Section 1 – Notice Inviting Tender  
Section 2 – Instructions to Bidders  
Section 3 – Scope of Services  
Section 4 – Form of Financial Proposal  
Section 5 – Undertaking  
Annexure I – EHS Terms & Conditions

- 1.5** Brief Description of Bidding Process
- 1.5.1** Only those Bidders who match minimum qualification criteria in terms of this RFP shall be considered in the opening of their Financial Bids.
- 1.5.2** The Financial Bid of each qualified bidder shall be considered and evaluated.
- 1.6** Any queries or request for additional information concerning the RFP shall be submitted in writing and/or e-mail to the officer designated below. The envelope / email communication shall clearly bear the following identification/title:

“Queries/ Request for Additional Information: **Request for Proposal (“RFP”) issued by NHIT Eastern Projects Private Limited (NEPPL) for Engagement of Agency/Firm for “Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa-Katni – Jabalpur-Lakhnadon section of NH-30 in the state of Madhya Pradesh.**

- 1.7** **Address for Communication:**

**Shri Arun Kumar Jha – Authorized Signatory,**  
NHIT Eastern Projects Private Limited (NEPPL)  
Unit No.: 324, 3rd Floor, D21 – Corporate Park,  
Sector-21, Dwarka, Delhi:110077, India.  
E mail: [tender@nhit.co.in](mailto:tender@nhit.co.in)

### 1.8 Schedule of Bidding Process:

The NEPPL shall endeavor to adhere to the following schedule: Any changes to the following schedule shall be informed to the Bidders through Website or email communication.

S. No.	Description of Events	Timeline
1.	Name of Assignment	Request for Proposal ("RFP") issued by NHIT Eastern Projects Private Limited (NEPPL) for <b>Engagement of Agency/Firm for "Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa - Katni - Jabalpur - Lakhnadon section of NH-30 in the state of Madhya Pradesh.</b>
2.	Date of issue of RFP	14 November 2024
3.	Last date for receiving queries from bidders	18 November 2024
4.	Pre-Bid Queries	No pre-bid meeting. The bidders must submit their queries through email at <a href="mailto:tender@nhit.co.in">tender@nhit.co.in</a> which will be replied at NHIT website / through email.
5.	NEPPL's response to queries latest by	19 November 2024
6.	Bid due date (Last date for bid submission)	22 November 2024, 17:00 Hour
7.	Opening of Financial Bids	22 November 2024, 18:00 Hour Corporate Office: Unit No.: 324, 3rd Floor, D21 - Corporate Park, Sector-21, Dwarka, New Delhi-110077

## SECTION 2 – INSTRUCTIONS TO BIDDERS

### 2.1 Introduction

About the company: Please refer to our website [www.nhit.co.in](http://www.nhit.co.in).

### 2.2 Proposal

- 2.2.1 NHIT Eastern Projects Private Limited (NEPPL) seeks proposals for the **Engagement of Agency/Firm for "Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa-Katni – Jabalpur-Lakhnadon section of NH-30 in the state of Madhya Pradesh** as per scope of work given in Section 3 – Scope of Work of the RFP document ("Services").

### 2.3 Clarification and Amendment of RFP Documents

- 2.3.1 Bidders may request clarifications on any of the RFP documents up to the time mentioned in Section 1. Any request for clarification must be sent in writing NEPPL address indicated in the RFP or by e-mail to [tender@nhit.co.in](mailto:tender@nhit.co.in). NEPPL will respond in writing, or by e-mail/ uploading responses on website or will send written copies of the response (including an explanation of the query but without identifying the source of inquiry) to all Bidders. Should NEPPL deem it necessary to amend the RFP as a result of clarification, it shall do so following the established procedure and inform the Bidders of the same through written communication or by uploading it on the website of NHIT.
- 2.3.2 At any time before the submission of the Bids, NEPPL shall have the right to amend the RFP by issuing an addendum/ amendment in writing or by standard electronic means. The addendum/ amendment shall be uploaded on the website of [www.nhit.co.in](http://www.nhit.co.in) which will be binding on all Bidders. To give Bidders reasonable time for considering the addendum/ amendment in their Bids, NEPPL may, if the addendum/ amendment is substantial, at its discretion, extend the deadline for the submission of Bids.
- 2.3.3 It will be the responsibility of the Bidders to keep track of any uploaded addendum/ amendment before submission of the Bid.

### 2.4 Submission of Proposal

The proposal shall be submitted as indicated below:

- 2.4.1 Proposal (i.e. the Sealed envelope marked as **"Bid – Proposal for "Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa-Katni – Jabalpur-Lakhnadon section of NH-30 in the state of Madhya Pradesh"** should reach the undersigned, latest by date/time mentioned in the Section 1 – Notice inviting Tender, in hard copies/in original and shall remain valid for 120 days thereafter. The proposal should be signed by the authorized signatory of the Bidder, supported by the relevant authorization document. No Proposal will be entertained after the due time and date, as stated above. NEPPL shall not be responsible for any delay whatsoever in nature. The proposals received after the due time and date will be summarily rejected. Please note that proposals with any conditionality will be summarily rejected.
- 2.4.2 NEPPL reserves the right to accept or reject any or all the offers received without assigning any reason. For any clarification, you may feel free to contact the undersigned.

## **2.5 Modification/Substitution/Withdrawal of Bids**

- 2.5.1 The Bidder may substitute or withdraw its bid after submission prior to the Bid due date. No Bid shall be allowed to be substituted or withdrawn by the Bidder on or after the Bid due date.
- 2.5.2 Any alteration/modification in the Bid or additional information supplied subsequent to the Bid Due Date, unless the same has been expressly sought for by NEPPL, shall be disregarded.
- 2.5.3 Partial modification of the Bid is not allowed. The Bidder will have to submit the revised bid again in a sealed envelope, as per Clause 2.4 above, mentioning "Revised Bid" on the top of the sealed envelope and the original bid envelope will be returned to the Bidder. No Bid may be modified after the Bid Due Date. Withdrawal or modification of Bids between the Bid Due Date and Expiration of Bid validity shall result in disqualification from the bidding process.

## **2.6 Opening and Evaluation of the Bids**

- 2.6.1 The Bids will be opened after the due date at the time prescribed in the RFP document in the presence of the Bidders who choose to attend. NEPPL will subsequently examine and evaluate the Bids in accordance with the provisions set out herein.
- 2.6.2 Financial Bid of non-responsive Bidders shall not be considered.
- 2.6.3 To assist in the examination, evaluation, and comparison of Bids, NEPPL may, at its discretion, ask any Bidder for clarification of its Bid. The request for clarification and the response shall be in writing or by e-mail, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by NEPPL in the evaluation of the Bids.
- 2.6.4 Except in case any clarification is asked for by NEPPL, no Bidder shall contact NEPPL on any matter relating to its Bid from the time of the Bid opening to the time the contract is awarded. If any Bidder wishes to bring additional information to the notice of NEPPL, it should do so in writing at the address prescribed in the Notice Inviting Tender.

## **2.7 Prior to evaluation of the Bids, the NEPPL shall determine whether each Bid is responsive to the requirements of this RFP document. A Bid will be declared non-responsive in case:**

- a. If a Bidder submits more than one Bid against this RFP.
- b. The physical bid submissions are incomplete/ inadequate to the requirements of the RFP Documents.
- c. Documents are submitted loose. (To clarify, the documents should be serially numbered or be submitted in hard bound / spiral bound).
- d. If in case the Power of Attorney or the Authority Letter is not provided.
- e. If a Bidder submits a conditional Bid or makes changes in the terms and conditions given in this RFP document.
- f. Failure to comply with all the requirements of RFP document by a Bidder.
- g. If the Bid is not submitted in the formats prescribed in the RFP document.
- h. If any requisite document/ certificate is not in the prescribed format the same shall not be considered while evaluating the bids and the same may lead to Bid being declared as non-responsive.
- i. If the envelope containing physical submission is not sealed and marked as prescribed in the RFP document.
- j. A Bid valid for a period of time shorter than prescribed in the RFP document.

## **2.8 Conflict of Interest**

- 2.8.1 Bidders at all times shall provide professional, objective, and impartial advice and at all times hold the NEPPL interest paramount, strictly avoid conflicts with other assignments or their own corporate interests and act without any consideration for future work. No two Bidders can have the same constituents or any such arrangement pursuant to which any third party is in a position to have access to confidential information of each other.
- 2.8.2 NDA clause to be signed between NEPPL and the Agency/firm post release of the LOA, if required by NEPPL.

## **2.9 Fraud and Corruption**

- 2.9.1 Bidders would be required to observe the highest standard of ethics during the selection and execution of such work. NEPPL defines:
  - 2.9.1.1 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the selection process or in contract execution; and
  - 2.9.1.2 "Fraudulent practice" means a misrepresentation of facts in order to influence a selection process or the execution of a contract to the detriment of the NEPPL and includes collusive practices among bidders (prior to or after submission of proposals) and to deprive the NEPPL of the benefits of free and open competition.
- 2.9.2 NEPPL will reject a proposal for Engagement if it determines that the bidder recommended for engagement has engaged in corrupt or fraudulent activities in competing for the work in question.
- 2.9.3 NEPPL will declare a bidder ineligible, either indefinitely or for a stated period of time, to be engaged if it at any time determines that the bidder has engaged in corrupt or fraudulent practices in the bidding process for engagement for the subject work.
- 2.9.4 The bidder declared ineligible for corrupt and fraudulent practices by NEPPL in accordance with the above paras shall not be eligible for selection.

## **2.10 Consortium of Bidders is not allowed.**

## **2.11 Engagement Period**

NEPPL propose to Appoint an Agency/firm for a period of Two years. The Engagement may be extended by a further 1 (One) Year by NEPPL subject to satisfactory delivery of services by Agency/firm and on written approval from NEPPL.

## **2.12 Termination**

Upon finding deficiencies in quality of service and vehicle, NEPPL will notify the Agency/firm for rectification. Agency/firm will be given 7 days for rectification in deficiencies in case of non-response beyond 15 days, Termination notice may be issued with 20 days of notice.

## **2.13 Minimum Eligibility Criteria of Qualified Bidders**

- 2.13.1 Bidder Eligibility Criteria To be considered for selection by the NEPPL, the bidders should meet the following criteria:
- 2.13.2 The Bidder/Company should be having minimum 3 years' experience in providing similar services. (Proof of the same shall be attached with bidding documents)
- 2.13.3 The bidder to provide vehicles with manufacturing year not older than one year. Preference would be given to bidders providing a new vehicle/s.



- 2.13.4 The Bidder shall not be an associate of the Sponsor i.e., NHAI, or NHIT or IDBI Trusteeship Services Limited.
- 2.13.5 **Legal Entity:** The bidder should be a Legal Entity registered under the Companies Act, 2013 or the Companies Act, 1956 OR a Limited Liability Partnership (LLP) registered under the LLP Act, 2008 or Indian Partnership Act 1932.
- 2.13.6 **Blacklisting:** The bidder should not be debarred/ blacklisted by any Government Agency/NHIT/Entities under NHIT/ PSU in India as on date of submission of the Bid.
- 2.13.7 **Legal:** The bidder should not be subjected to any legal action for any cause in any legal jurisdiction in the last five years which would materially affect its ability to perform under this RFP

**2.14 Tax Payment – GST Payment Clause:** The bidder must have a valid GST Registration and PAN in India. In case of payment to a GST registered supplier, GST amount as claimed in the invoices by the consultant/contractor/vendor in terms of provisions mentioned in the Contract Agreement/Purchase Order may be paid along with their invoices subject to:

- The GST portion that would be released would be proportionate to the amount of work certified as due for payment.
- If the GST for any previous invoice is not reflected or reflected incorrectly in GSTR-2B after the due date of filing Return under GST Act is over, then for further payments the GST portion will be withheld till the previous GST amount is reflected accurately in GSTR-2B and position to the extent as depicted above is rectified.
- However, the GST portion for the final invoice will be withheld till the GST of all invoices including the final invoice are accurately reflected in the GSTR-2B.
- If a consultant/contractor/vendor abandons their work before completion, the unpaid GST portion of all invoices raised by them shall be withheld until the GST portion for the said invoices are reflected accurately in GSTR-2B.

**2.15 Dis-Qualification Criteria:**

NEPPL may at its sole discretion and at any time during the evaluation of proposal, disqualify any respondent, if the respondent:

- 2.15.1 Submitted the proposal documents after the bid due date.
- 2.15.2 Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements.
- 2.15.3 Failed to provide related clarifications, when sought.
- 2.15.4 Respondent or its directors declared ineligible, debarred by CPSU/ SPSU/ Government companies/ Government organizations/NHIT/Entities under NHIT / regulatory authorities for corrupt and fraudulent practices or blacklisted.
- 2.15.5 Bidders who submit their bid as JV other than as provided in this document, to meet eligibility criteria will not be considered as qualified bidders. Such, JV bidder will be considered ineligible and summarily rejected.

**2.16 Bid Proposal**

The bidder who qualifies minimum eligibility criteria and quotes the lowest financial offer will be eligible for the engagement.

**2.17 Procedure for Engagement**

- 2.17.1 Post qualification of the minimum eligibility criteria, the bidder(s) will be engaged under Cost Based Selection ("CBS") method as described in this section (i.e 2.16) and in

accordance with the practices of NEPPL.

- 2.17.2 The Engagement of Agency/firm amongst the eligible agency/firm will be done by NEPPL at its own discretion. Accordingly, NEPPL has the right to award the work to any of the selected agency/firm, depending on the exigencies, nature and magnitude of the Work.

## **2.18 Fee Structure:**

The selected Agency/firm shall be paid as per the mechanism below:

Description of Work	Fees to be charged on Monthly basis (INR/ vehicle)
<p>1. Providing the Bolero Camper vehicle (Commercial registered with GPS inbuilt) including the following:</p> <ul style="list-style-type: none"><li>• Monthly running – 4,500 KM/month running</li><li>• Daily running – 12 Hrs/day</li><li>• The vehicle will be parked at NEPPL Facility</li><li>• Working days – Monday to Sunday</li><li>• Fuel, Driver remuneration, lodging, Fooding, Accommodation, Challan, Penalty, or any other Govt. expenses will be in vendor's scope.</li><li>• Maintenance of vehicles will be the vendor's responsibility.</li></ul>	

- 2.18.1 NEPPL is looking forward to hiring 4 Nos. Bolero Camper for the Rewa-Katni -Jabalpur-Lakhnadon section of NH-30 in the state of Madhya Pradesh.

- 2.18.2 Monthly running of Vehicle – As per table 2.18 above

- 2.18.3 All wear & Tear costs along with any other expenses (maintenance, oil topping, etc) will be borne by Agency/firm.

## **2.19 Payments Schedule**

Payment shall be Invoice based and shall be made on a monthly basis upon submission of invoices duly approved by the Project Manager of the asset.

## **2.20 Documents to be submitted along with the Bid**

- 2.20.1 Either power of attorney or an authority letter from Partner / Board / Managing Committee of the Bidder entity should be provided for authentication of the authorized signatory signing the Bid document.
- 2.20.2 Bid in the form provided in the RFP duly signed by the authorized representative of the bidder on all pages.
- 2.20.3 Detailed profile of the Bidder certified by Authorized Signatory of the Bidder.
- 2.20.4 Documents in support of the claims of Bidder regarding eligibility/ experience duly signed by the authorized representative of the bidder on all pages. NEPPL may ask for 3rd party certificates from the Bidder(s), at a later stage.
- 2.20.5 Undertaking in the format provided in the RFP duly signed by the authorized representative of the bidder on all pages.
- 2.20.6 Company profile including Registration certificate, GST Certificate and MSME Certificate if applicable.
- 2.20.7 Experience Certificate self-attested along with copy of Service/Purchase Orders.
- 2.20.8 Bidder to submit the Certificate of vehicle ownership (on Agency/firm name) for each Vehicle

to be assigned for the project. Bidders to ensure that the Vehicle Registration should not be more than one year old.

## **2.21 Financial Bids / Fees**

- 2.21.1 The Bidder is required to submit a financial proposal as per Section 4 – Form of Financial Proposal.
- 2.21.2 The fee quoted should be unconditional.
- 2.21.3 NEPPL shall pay the Service Provider the fees as per the Financial Proposal of the Bidder, as sole compensation for the Performance of the Services.
- 2.21.4 The fees shall be payable as per the payment schedule after submission of an appropriate tax invoice.

## **2.22 Key Terms and Conditions of Engagement**

NEPPL reserves the right to curtail or extend the validity period of the Appointed Agency/firm.

## **2.23 Bank Guarantee:**

N/A

## **2.24 Commencement of Services:** Within 15 days of issuance of LOA by NEPPL.

**2.25 MSME Agency/Firm:** Bidder shall confirm if they are/are not registered as Micro Enterprise/ Small Enterprise/ Medium Enterprise. Registered Bidder shall submit Registration no. along with Registration Certificate issued. The bidder shall also confirm that any change in Status of their organization under the above Act shall be duly informed to NEPPL. Any failure on their part in informing about the changed status shall be sole responsibility of Bidder.

**2.26 Safety & Work Practice:** Please refer to Annexure I of the RFP.

**2.27 Indemnification:** The Agency shall hold the harmless and shall indemnify the same against all claims, penalties, fines, losses, damages, costs and proceedings arising from the breach or contravention of any laws, rules and regulations referred to in this order

**2.28 Anti-Bribery & Corruption (ABC) Policy:** It is our policy to conduct all our business in an honest and ethical manner. We take a zero-tolerance approach to Bribery and Corruption and are committed to acting professionally, fairly and with integrity in all our business dealings and relationships wherever we operate and implementing and enforcing effective systems to counter bribery. Requested to report improper demands from the NEPPL Employees. You may address the same through email at [whistleblow@nhit.co.in](mailto:whistleblow@nhit.co.in).

**2.29 Resolutions of Disputes:** "Any dispute arising out of the RFP, which cannot be amicably settled between the parties, shall be referred to arbitration in accordance with the Arbitration and Conciliation Act, 1996 through a panel of three arbitrators, with each of NEPPL and the remaining disputing party(s) appointing one arbitrator and the two arbitrators so appointed appointing a third arbitrator. Provided that in the event that any disputing parties fail to appoint an arbitrator within 15 days from the dispute being referred to arbitration, the other parties shall be at liberty to appoint an arbitrator for such disputing party(s) and such appointment shall be final and binding on the other disputing parties. The venue of the arbitration shall be at New Delhi".

### **2.30 Governing Law and Jurisdiction**

This RFP and the subsequent agreement between the parties shall be interpreted by and shall be governed and construed in accordance with the laws of India. The Courts at New Delhi, India shall have sole jurisdiction over all matters arising out of or relating to this agreement.

**2.31 Ethics & integrity:** The selected agency/firm is/are expected to maintain a high level of professional ethics and will not act in any manner, which is detrimental to NEPPL's Interest.

**2.32 Matter of Confidentiality:** Each agency/firm Agency/firm will maintain confidentiality on matters disclosed.

**2.33 LOA Acknowledgement:** As a token of acceptance, you are requested to acknowledge the receipt of this letter with official seal & sign form the authorized signatory along with all Annexures (if any)- within 3 working days and initiate the process for the signing of the Agreement.

**2.34 Right of Removal:** NEPPL will have the right to remove any selected Agency/firm from the selection list without assigning any reason whatsoever and without any cost & compensation therefore NEPPL also reserves the right to replace/remove/ Empanel any new agency/firm as the Agency/firm for an ongoing or future Requirements at any stage.

## SECTION 3 – SCOPE OF SERVICES

### 3.1 Detailed requirements of Vehicles at Rewa-Katni -Jabalpur-Lakhnadon section of NH-30 in the state of Madhya Pradesh are as follows:

TABLE 3.1

Scope of Work
<p>1. Providing the Bolero Camper vehicle (Commercial registered with GPS inbuilt) including the following:</p> <ul style="list-style-type: none"><li>• Monthly running – 4,500 KM/month running</li><li>• Daily running – 12 Hrs/day</li><li>• The vehicle will be parked at NEPPL Facility</li><li>• Working days – Monday to Sunday</li><li>• Fuel, Challan, Penalty, or any other Govt. expenses will be in vendor's scope.</li><li>• Maintenance of vehicles will be the vendor's responsibility.</li><li>• Driver remuneration, lodging, boarding, accommodation, fooding will be in vendor's scope.</li></ul>

### 3.2 Vehicle Manpower:

- Drivers shall have a valid Commercial License to drive a Vehicle as mentioned above.
- Ability to read/ write & maintain logbooks.

## SECTION 4 – FORM OF FINANCIAL PROPOSAL

(On the letter head of the bidder)

From <Name & Address and Complete contact details of the bidder>

To

**Shri Arun Kumar Jha – Authorized Signatory,**  
**NHIT Eastern Projects Private Limited (NEPPL)**  
Unit No.: 324, 3rd Floor, D21 – Corporate Park,  
Sector-21, Dwarka, Delhi:110077, India.  
E mail: tender@nhit.co.in

**Sub: Request for Proposal (“RFP”) issued by NHIT Eastern Projects Private Limited (NEPPL) for Engagement of Agency/Firm for “Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa – Katni – Jabalpur – Lakhnadon section of NH-30 in the state of Madhya Pradesh.**

**4.1** Financial offer of bidders must be submitted in the following manner (as given below):

S. No.	Scope of Service	Rent (per month /vehicle)
1	Providing the Bolero Camper vehicle (Commercial registered with GPS inbuilt) including the following: <ul style="list-style-type: none"><li>• Monthly running – 4,500 KM/month running</li><li>• Daily running – 12 Hrs/day</li><li>• The vehicle will be parked at NEPPL Facility</li><li>• Working days – Monday to Sunday</li><li>• Fuel, Challan, Penalty, or any other Govt. expenses will be in vendor's scope.</li><li>• Maintenance of vehicles will be the vendor's responsibility.</li></ul> Driver remuneration, lodging, boarding, accommodation, fooding will be in vendor's scope.	
2	Extra per K.M. Charges for running more than 4,500 K.M./month	
Total (Ex. GST):		

Name & Signature and Contact Details of Bidder's Authorized Signatory

### **Notes for the bidder**

1. The minimum amount of fee to be quoted is Re.1.00/-.
2. The fee quoted should be limited round off equal to 1 Rs. and shall remain Firm during the term of the contract.
3. The fee quoted by the bidder should be inclusive of all charges except applicable GST, which shall be paid extra as applicable. Taxes should be indicated separately while raising the bills for payment of fees.
4. The fee will be payable in Indian Rupees after successful completion of the Issue. Withholding taxes, as applicable, will be deducted at the time of making payment.

## SECTION 5 – UNDERTAKING

(On the letter head of the bidder)

(To be provided by the bidder with their Financial Bid)

From <Name & Address and Complete contact details of the bidder>

To

**Shri Arun Kumar Jha – Authorized Signatory,**

**NHIT Eastern Projects Private Limited (NEPPL)**

Unit No.: 324, 3rd Floor, D21 – Corporate Park,

Sector-21, Dwarka, Delhi:110077, India.

E mail: tender@nhit.co.in

**Sub: Request for Proposal (“RFP”) issued by NHIT Eastern Projects Private Limited (NEPPL) for Engagement of Agency/Firm for “Providing the Bolero Camper Vehicles on monthly Hire basis at Rewa-Katni – Jabalpur-Lakhnadon section of NH-30 in the state of Madhya Pradesh.**

We undertake that: -

- 5.1** The proposal submitted hereunder shall remain valid for a period of at least 120 days from the last date for submission of the proposal.
- 5.2** No other fees/ cost/ expenses/taxes/levies shall be payable by NEPPL or any of its associated entity for the Services rendered by Agency/firm except as mentioned in Financial Proposal as mentioned in the RFP.
- 5.3** The Bidder has not been banned/ blacklisted/ de-listed/ disqualified/ debarred by any organization/ government agency/ quasi-government agency/ NHIT/ Entities of NHIT/PSU to participate in their tenders for Engagement. We further certify that there is no investigation pending against us or the CMD/CEO/Directors of our Company and no action has been initiated against us/ our Directors by CVC/ RBI or any other government Agency/ statutory agency regarding any financial irregularities.
- 5.4** The Bidder does not have any conflict of interest, which is prejudicial to the scope of work. Further, the bidder will ensure that no such business or professional activities will be carried out by it, which may affect the interest of NEPPL.
- 5.5** The Bidder has adequate infrastructure, personnel, resources to carry out the required Services and are eligible for acting as Agency/firm. The Bidder has understood the scope of work properly and shall comply with the terms of engagement.
- 5.6** No bankruptcy/ liquidation proceedings have been initiated against the Bidder by any entity/ government agency/ quasi-government agency/ PSU and there is no material case/ proceeding against the Bidder/ its Directors that is likely to have significant impact on its business as selected Bidder/ empaneled Agency/firm or on its deliverables pursuant to this Bid/RFP.
- 5.7** All the information submitted as part of the Bid is true and correct.

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We accept all the terms & conditions as mentioned in the RFP. In the event of any contradiction in the terms and conditions as mentioned in the RFP and our proposal/ offer to NEPPL, the NEPPL's decision shall prevail.

Name & Signature and Contact Details of Bidder's Authorized Signatory

Date:

**ANNEXURE I – EHS TERMS & CONDITIONS**  
**(SAFETY REQUIREMENT – VEHICLE AND DRIVER SPECIFICATIONS)**

**1. Vehicle Condition and Age**

- 1.1. Odometer Reading: Vehicles must have an odometer reading of less than 40,000 kilometers.
- 1.2. Vehicle Age: Vehicles must be no older than 12 months from the date of registration.
- 1.3. The vehicles must be compliant with Latest Bharat Stage VI (BS-VI) Emission norms.

**2. Vehicle Registration – Commercial Registration:** The vehicle must be registered as commercial vehicles with the Regional Transport Office (RTO) and bear a commercial license plate.

**3. Insurance Coverage**

- 3.1. Third-Party Insurance: Third party insurance coverage is must for all vehicles.
- 3.2. Passenger Liability Insurance: Must cover potential risks of injury or fatality to passengers in case of an accident.

**4. Roadworthiness and Fitness Certification – Fitness Certificate (FC):** A valid Fitness Certificate from the RTO is mandatory, certifying that the vehicle complies with safety and emission standards.

**5. Pollution Under Control (PUC) Certification –** A valid Pollution Under Control (PUC) certificate is required for each vehicle to ensure compliance with emission regulations.

**6. Vehicle Safety Standards**

- 6.1. Anti-Lock Braking System (ABS): ABS feature is must for the proposed vehicles.
- 6.2. Speed Limiting Device: Installation of a speed-limiting device is mandatory for vehicles.

**7. Driver Requirements**

- 7.1. Commercial Driver's License: Drivers must possess a valid commercial driving license for the vehicle category.
- 7.2. Medical Certificate: Drivers must undergo a medical fitness examination upon deployment and shall be repeated bi-annual.

**8. Passenger Amenities and Comfort**

- 8.1. Seating Standards: Vehicles must adhere to the prescribed seating capacity and standards as specified under relevant regulations.
- 8.2. Seat Belts: Seat belts must be installed and functional for all passenger seats.

**9. Emergency Equipment:** Each vehicle must be equipped with a 1 KG – ABC type fire extinguisher, first-aid kit.

**10. Tracking and Surveillance –** Installation of GPS tracking systems is mandatory to monitor vehicle movement, enhance passenger safety, and improve emergency response capabilities.



**11. Regular Inspections and Maintenance**

- 11.1. Inspection Frequency: Vehicles must undergo comprehensive mechanical and safety inspections on an annual basis to confirm continued compliance and operational safety.
- 11.2. Maintenance Logs: Detailed maintenance logs should be maintained for each vehicle, documenting inspections, repairs, and any safety-related modifications.

12. **Compliance with the Motor Vehicles Act, 1988 and Central Motor Vehicle Rules (CMVR), 1989** – Vehicles must adhere to all relevant rules outlined in the Motor Vehicles Act, 1988, and the Central Motor Vehicle Rules (CMVR), 1989, including any amendments.

13. **Additional State-Specific Requirements:** Bidders must verify and comply with any additional state-specific requirements, including unique permits, operational guidelines, or regulatory conditions specific to the region in which the vehicle will operate.

All bidders must ensure compliance with these requirements for eligibility and adherence throughout the contract duration.